

## **Telecaller**

**Job Description:** Telecallers initiate telephonic contact with existing and prospective clients in order to generate sales. Given their reliance on spoken language, telecallers ought to display excellent verbal communication.

### **Educational Qualification**

- High school diploma or equivalent.

### **Skills & Requirements**

- Prior experience as a telecaller or similar.
- Computer literate.
- Exposure to diverse viewpoints, cultural norms, and experiences.
- Superb verbal communication.
- Ability to switch your communication style on a whim.
- Superb interpersonal, research, and record-keeping skills.
- Capacity to receive critique without internalizing it.

### **Work Responsibilities**

- Studying the details of each offering and remaining abreast of updates to these offerings.
- Obtaining and updating lists of individuals' contact details.
- Addressing clients' uncertainties, grievances, and suggestions on time.
- Noting important details of each conversation.
- Attending regular team meetings to clarify progress and performance-related expectations.
- To do outbound and inbound calls.

Gender - Both

Experience- 2 to 5 years

Salary- 7000 to 15000

